

PTA meeting
Tuesday 7th March 2022
8pm, The Globe, Topsham

Minutes

Present: Joana Osorio (JO), Niki James, Kate Sidaway-Lee (KSL), Jo Broadhurst (JB) , Sarah Powell (SP).

1. Apologies for absence

Rachel Freathy, Sarah Musgrave, Lindsey Henderson, Catherine Vanrenen, Anna Austin, Jess Powis, Lucy Parkinson, Jill Adams, Charlotte Moore

2. Minutes of the last meeting and matters arising

Minutes read and approved and thanks recorded to Sarah M.

World book day sale had been cancelled

Summer fair date July confirmed as 7th July

	Actions
<p>3. Pancake Flip Challenge results and school requests (2022 & 2023)</p> <ul style="list-style-type: none"> ● £410 raised this year vs £900ish from last year. Understandable and exceeds expected target. ● School requests: <ul style="list-style-type: none"> ○ Cooking equipment (and storage, help organising) to buy using last year’s pancake money. List from Miss White and we can order (attached). Particular need for volunteer(s) to organise the kitchen stuff. ○ Gardening equipment to buy with this year’s pancake money. Again, there is a list (attached) of items to buy. ● Also Men’s Shed are doing planters for KS1 and would appreciate a donation possibly. 	<p>JO to investigate potential suppliers</p> <p>KSL to liaise with Mrs Watts and Mrs Philips.</p>
<p>4. Topsham PTA website feedback and suggestions</p> <ul style="list-style-type: none"> ● Thanks to Matt and Jo B for setting up website. ● Old silent auction website to be updated to link to new one. ● Suggestion: fundraising thermometer which also says what has been given to the school. But we need a fundraising target for this? Maybe £5000. ● Need photos + year group on website for committee and year reps ● Frequent sponsors eg Rodney Spiller and Wilkinson Grant on website and any others which sponsor us in future. 	<p>JO</p> <p>KSL to contact JB with numbers etc.</p> <p>All to send</p> <p>JB?</p>

<ul style="list-style-type: none"> ● Add school events (eg term dates, other events) to calendar on website to help parents. 	JB?
<p>5. This term's events:</p> <ul style="list-style-type: none"> ● Silent Auction ● Quiz Night <p>Promote outside school community through social media and word of mouth- work teams etc. Year reps messaging etc.</p> <p style="text-align: center;">Promotion, Promotion, Promotion!!!</p> <ul style="list-style-type: none"> ● Year 1 Bake Sale 24/03 <p>To move to last day of term to 31st March at 2:30 due to comic relief bake sale the week before.</p>	<p>All</p> <p>Jo B to make posters Printing costs to be reimbursed.</p> <p>SP as Yr1 Rep</p>
<p>Ice cream Fridays to start after half term. Year reps to organise as last year. Dates to go onto website calendar. Year 5 to start then 4,3,2 and 1. Acorns and year 6 excused.</p>	Year reps
<p>6. Any other business</p> <ul style="list-style-type: none"> ● Smarties challenge discussed maybe for May half term? ● Tokens discussed for Summer Fair ● Ad Hoc Uniform sales every Friday at pick up when there is not a cake sale. ● Date for Summer term uniform sale 21st April asking people bring donations in both the week before and the week after Easter. ● Funding applications to Organisations (eg tesco, waitrose etc funds for charities) Potential projects to fund: Power Whiteboard which can be moved to other rooms. Sensory garden. Digital Librarian. ● Plastic rolling numbers for sports day, swimming gala 	<p>Can be promoted via reps. KSL and SP to organise</p> <p>Team?</p> <p>JB +Costs to be reimbursed</p>
<p>7. Date of next meeting 2nd May online- planning Summer Fair, year reps to bring idea of stall to meeting.</p>	